

BOY SCOUTS  OF AMERICA **2010 National Jamboree**
CAPITOL AREA COUNCIL **Adult Leader Job Description**

Scoutmaster

Serves as the executive officer of the troop.

Is the liaison for his troop to, and a voting member of, the Jamboree Contingent Committee.

Is a member of the Uniforms/Tours Committee.

Works through his Assistant Scoutmasters, senior patrol leader, and patrol leaders to ensure fulfillment of their duties.

Maintains policies and coordinates efforts of Assistant Scoutmasters.

Is personally responsible for the health, safety, and morale of his troop.

Is responsible at all times for the proper behavior and conduct of the members of his troop.

Receives a report from his senior patrol leader on bed check each evening after taps and reports those present, accounted for, or missing to the designated subcamp staff member.

Serves as a liaison between the troop and the subcamp leadership.

Assists in conducting Jamboree promotional rallies and in recruiting Scouts to attend the Jamboree.

Leads his participants in pre-jamboree training.

Accompanies his troop to and from the Jamboree.

By his example, serves as a role model for others to follow.

First Assistant Scoutmaster (Scheduling and Records)

Serves as troop leader in the absence of the Scoutmaster.

Is the liaison for his troop to and a voting member of the Administration/Finance Committee.

Is personally responsible for the troop's individual jamboree applications/contracts and medical records, and all troop records to include travel permits, hotel room assignments, gate passes, airline tickets, and other passes or permits necessitated by the tour package.

Works with the troop scribe in the handling of troop records and the notification of troop members of Jamboree activities and meetings.

Responsible for troop first aid and contacts the subcamp medical officer on serious cases.

Maintains liaison with subcamp communications officer.

Maintains the general morale of the troop, including distribution of mail and other communications.

Encourages Scout news correspondents to send news to their hometowns.

Assists in conducting Jamboree promotional rallies and in recruiting Scouts to attend the Jamboree.

Participates in pre-jamboree training.

Accompanies his troop to and from the Jamboree.

By his example, serves as a role model for others to follow.

Second Assistant Scoutmaster (Physical Arrangements)

Is responsible to the Scoutmaster for troop physical arrangements.

Is the liaison for his troop to and a voting member of the Equipment/Logistic Committee.

Works with the troop quartermaster in the issuance of supplies, movement and security of equipment.

Is responsible for the design, construction, and installation of the troop gateway.

Arranges directly with the subcamp equipment and maintenance officer for supplies.

Working through and with the quartermaster and patrol leaders, trains and oversees the patrols in their tasks of drawing food and food supplies, preparation and serving of food, and cleaning up.

Consults regularly with patrol cooks on the most effective ways to prepare daily food selections.

Meets daily with the patrol cooks and firemen, giving briefings on food preparation and safety precautions.

Oversees camp sanitation and cleanup operations after each meal.

Is responsible for the care and neat appearance of all equipment.

Is responsible for transportation of troop equipment and personal baggage to and from the Jamboree.

Assists in conducting Jamboree promotional rallies and in recruiting Scouts to attend the Jamboree.

Participates in pre-jamboree training.

Accompanies his troop to and from the jamboree.

By his example, serves as a role model for others to follow.

Third Assistant Scoutmaster (Troop Activities)

Is responsible to the Scoutmaster for program and activities of the troop, including pageants and campfires.

Is the liaison for his troop to, and a voting member of, the Pre-jamboree Training Committee.

Works with the assistant senior patrol leader in administering troop activities and participation in campwide events.

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CAPITOL AREA COUNCIL **Adult Leader Job Description**

Serves as banker for troop and individual funds and coordinates sales with contingent trading post advisor for the troop.

Contacts the subcamp activities director in handling routine matters.

Cares for troop and individuals exhibits.

Assists in conducting Jamboree promotional rallies and in recruiting Scouts to attend the Jamboree.

Participates in prejamboree training.

Accompanies his troop to and from the Jamboree.

By his example, serves as a role model for others to follow.